



<b>Title: CIVIC RECOGNITION AWARDS POLICY</b>		<b>Number: 0113</b>
<b>Reference:</b> Public Services Committee 05/24/2005, BdofComm Admin Comments 10/18/2006 Admin & Leg 03/14/2007	<b>Adopted by City Council:</b> March 3, 2008 <b>Amended by Bof C:</b> 03/28/2007	<b>Supersedes:</b> 05/30/2005 11/06/2006
<b>Prepared by: PUBLIC SERVICES DIVISION</b>		

## STATEMENT

**THE CITY OF MEDICINE HAT MAY GIVE ANNUAL RECOGNITION TO SELECTED INDIVIDUALS WHO HAVE MADE EXTRAORDINARY CONTRIBUTIONS TO THE COMMUNITY.**

## PURPOSE

1. To recognize those citizens, who by their dedication, activities and/or accomplishments have enhanced the quality of life in Medicine Hat.

## ROLE OF COUNCIL

1. Council identifies candidates within the Community Service Category and is responsible for approving recipients within all categories.
2. Council sponsors a special reception annually to present the awards and honour the recipients.

Policy (0113) – (Civic Recognition Awards Policy)		<b>PROCEDURE</b>
Adopted: March 3, 2008		Page 2 of 3

## 1. DEFINITIONS

### 1.01 The categories are defined as follows:

- (a) Sports/Recreational: (Includes recreational, physical, leisure activities or organized competition events).
  - (1) For an amateur or professional in a sports competition who has competed in a Provincial, National and/or an International championship and who has placed first, second or third in that competition, or
  - (2) For an individual who has made a major commitment to sport/recreation development in a volunteer or professional capacity and has displayed an extraordinary amount of dedication in their commitment to this development (may be presented posthumously).
- (b) Cultural: (Includes all aspects of cultural activities, including visual, performing arts or support of same).
  - (1) For an amateur or professional in a visual or performing artistic competition who has competed in a Provincial, National and/or International championship and who has placed first, second or third in that competition, or
  - (2) For an individual who has made a major commitment to cultural development in a volunteer or professional capacity and has displayed an extraordinary amount of dedication in their commitment to this development (may be presented posthumously).
- (c) Humanitarian: (Includes community service through commitment to others).  
For an individual who has made a major contribution to public service through their commitment to high standards for the quality of life in Medicine Hat (may be presented posthumously).
- (d) Environmental: (Includes commitment to the betterment of all by preserving the world we live in).  
For an individual who has made a major contribution in the preservation, restoration or enhancement of our natural environment, which has contributed to an increased quality of life in Medicine Hat (may be presented posthumously).
- (e) Community Inclusion:  
For an individual, organization or business who has made a major contribution in support of residents inclusion in the community which means to have an ability and capacity to participate fully, to contribute to one's community to the fullest extent possible, and to have value attached to your participation and contribution.
- (f) Community Service:  
As deemed appropriate by City Council, for individuals who have made a major contribution in more than one category and/or who have contributed to community sustainability through leadership in social, economic and/or urban development.

## 2. RESPONSIBILITIES

### 2.01 The Corporate Communications Department will

- Provide the necessary administrative support and ensure compliance with the policy.
- Annually facilitate the nomination and selection process.

This policy is subject to any specific provision of *The Municipal Government Act* or other relevant legislation or union agreement.

Policy (0113) – (Civic Recognition Awards Policy)	<b>PROCEDURE</b>
Adopted: March 3, 2008	Page 3 of 3

- 2.02 The Corporate Communications Department will
  - Provide budgetary support (as approved by City Council).
- 2.03 A Selection Committee comprised of one representative from each of the Arts & Heritage Advisory Board, Social Development Advisory Board, Urban Environment and Recreation Advisory Board, and the Alderman Responsible for Civic Functions will:
  - Review the applications and provide a listing of all nominees and recommendations to City Council for recipients of Civic Recognition Awards following the categories as defined, except the Community Service Award.
- 2.04 All category nominees in the Community Service category will be submitted directly to Council for consideration.

### 3. PROCEDURES

- 3.01 The City may grant one award annually in each category to individuals who have made an extraordinary contribution to the community in the following areas:
  - (a) Sports/Recreational
  - (b) Cultural
  - (c) Humanitarian
  - (d) Environmental
  - (e) Community Inclusion
  - (f) Community Service
- 3.02 Award nominations will be solicited from the community at large. Nominees may be residents of the Town of Redcliff or Cypress County so long as their extraordinary contribution has been made in the City of Medicine Hat.
- 3.03 The Selection Committee and/or City Council may choose not to recommend/select an award winner in a category if there are no appropriate nominees.
- 3.04 The City of Medicine Hat may exclude nominees who have previously received a Civic Recognition Award in the same category for which they are presently being nominated.
- 3.05 An individual may be nominated in more than one category in any given year, but would qualify for only one award.
- 3.06 The City will sponsor a special reception annually to present the awards and honour the recipients.