

(letterhead of owner of property proposed for designation, if applicable)

Heritage Resources Committee
City of Medicine Hat
401 First Street SE
Medicine Hat, AB
T1A 8W2

Attention: Chair

Re: (current name of building) located at (municipal address) in the City of Medicine Hat

I would like to confirm that I am the owner of the above building.

Or

(name of corporation/society, etc.) is the owner of the above building. I would like to confirm that I am the duly appointed representative of (name of corporation or board) for the purpose of negotiating a Municipal Historic Designation.

Further to preliminary discussions with your committee, with this letter, I, on behalf of the owner, would like to express interest in having some or all of our real property designated by a bylaw of the City of Medicine Hat as a Municipal Historic Resource, and request that the City appoint staff to negotiate a suitable Maintenance Agreement and take such subsequent steps as are necessary to result in a bylaw to designate the property.

Yours truly,

Authorized representative

Owner or chair of board

(Name)

(Name)

_____ (signature) _____

_____ (signature) _____