

Options to do Business with City Hall

Please refer to our website at www.medicinehat.ca



City Hall is still operating and services are still available however public access is limited. Please use the following guideline.

If you are required to visit City Hall, please use the doors at the west entrance of the building. Security personnel will be available for package pickups and drop offs.

The following departments can be reached by e-mail or telephone:

Accounts Payable

Suppliers are asked to submit their invoices by:

- Email accts_pay@medicinehat.ca
- Mail 580 First St SE, Medicine Hat, AB, T1A 8E6
- Telephone 403.529.8128 / Fax 403.502.8055

We encourage suppliers to register for Direct Deposit payments. Please email accts_pay@medicinehat.ca for the appropriate forms.

Accounts Receivable

- Email customer_accounts@medicinehat.ca
- Telephone – Customer Service – 403.529.8111
- Telephone – Collections – 403.529.8113

Assessment

- Email assessment@medicinehat.ca
- Telephone 403.529.8114
- Single Family and Farmland inquiry time for 2020 Assessment Notice until May 8, 2020. Inquiries can be made over phone or by email.

Cashiers

- Email cashiers@medicinehat.ca
- Telephone 403.529.8134

[Residents requiring parking passes, dog or cat licenses, please call 529-8134 or email \[cashiers@medicinehat.ca\]\(mailto:cashiers@medicinehat.ca\) to make arrangements for pick up.](#)

Payment Options:

- Telephone or internet banking
- Email customer_accounts@medicinehat.ca to sign up for electronic funds transfer
- After Hours Drop Box. Payments made by cheque can be deposited in the drop box at the west entrance to City Hall.
- Mail a cheque to City of Medicine Hat, 580 First St SE, Medicine Hat AB, T1A 8E6

City Clerk

- Documents and cheques can be dropped off at City Hall
- Email clerk@medicinehat.ca
- Telephone 403.529.8220 or 403.529.8234 and leave a message for staff

Community Development

- Email lausch@medicinehat.ca
- Telephone 403.529.8311

Legal

- Documents and cheques can be dropped off at City Hall
- E-mail solicitors@medicinehat.ca
- Telephone 403.529.8350 or 403.529.8351 and leave message for staff

Invest Medicine Hat

- LAND inquires
 - Email land_properties@medicinehat.ca
 - Telephone 403.529.8148 / Fax 403.502.8055
 - Twitter @CMHLand
 - Payments made by cheque can be deposited in the drop box at the west entrance to City Hall.
 - Mail 580 First St SE, Medicine Hat, AB, T1A 8E6
 - Website www.medicinehat.ca
- BUSINESS SUPPORT inquires
 - Email business@medicinehat.ca
 - Telephone 403.529.8148 / Fax 403.502.8055
 - Twitter @investmedicinehat
 - Facebook www.facebook.com/InvestMedicineHat/
 - Mail 580 First St SE, Medicine Hat, AB, T1A 8E6
 - Websites www.medicinehat.ca www.investmedicinehat.ca

Planning & Building

- Email all applications and requests for information to pbe@medicinehat.ca
- Telephone 403.529.8374 to inquire about fee payment options

Purchasing Inquiries

- Email PURC@medicinehat.ca
- Telephone 403.529.8236
- For tender/bid drop offs, please call purchasing to arrange a drop off time at city hall.

Taxation

- Email tax@medicinehat.ca
- Email collections@medicinehat.ca
- Telephone – Customer Service – 403.529.8111
- Telephone – Collections – 403-529-8113

Annual tax sale scheduled for March 31st will still occur at City Hall Boardroom M1. Please use the door at the west side of the building to attend.

Transit Office

- Email mhtransit@medicinehat.ca
- Telephone 403.529.8214
- Transit tickets/passes can be purchased at:
 - Medicine Hat Mall (Customer Service)
 - Co-op (both locations)
 - Husky Gas (Strachan Road)
 - One Stop (Division Ave S)
 - Pharmasave (both locations)

Utility Billing

- Email customer_accounts@medicinehat.ca
- Email collections@medicinehat.ca
- Telephone – Customer Service – 403.529.8111
- Telephone – Collections – 403.529.8113
- Utility disconnections will be deferred for 90 days (until June 19, 2020)